

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 6.3.2024

**Meeting Date:** 6.10.2024

**Submitted By:** Lance Anderson

**Department:** PURCHASING

**Signature of Elected Official/Department Head:**



<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
 <b>June 10, 2024</b>

**Description:**

Consider and approve renewal of RFQ 2022-222 Professional Engineering Services with Jacob & Martin. This is the second of 3 renewals with Johnson County.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May attach additional sheets if necessary)

**Person to Present:** Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 5 minutes

**Session Requested:** (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

- County Attorney       IT       Purchasing       Auditor
- Personnel       Public Works       Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Lance Anderson  
Purchasing Agent  
landerson@johnsoncountytexas.org



Kristi Shaw  
Deputy Purchasing Agent  
kshaw@johnsoncountytexas.org

May 21, 2024

Jacob & Martin  
1508 Santa Fe Drive  
Suite 203  
Weatherford, Texas 76086

RE: RFQ 2022-222 Professional Engineering Services

Dear Mr. Turner,

Our Contract with Jacob & Martin expires June 13, 2024. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be June 13, 2024 to June 13, 2025.

Please sign below and return via email to pur@johnsoncountytexas.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "L Anderson".

Lance Anderson  
Johnson County Purchasing Agent

A handwritten signature in blue ink, appearing to read "Dan Turner".

May 29, 2024

YES, I want to renew for another year

(Date)

NO, I do not want to renew